

**Minutes**  
**Dovre Township Meeting**  
**11/3/25**

**Sherry Jean Larson** called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

**Present:** Sherry Jean Larson, Keith Quale, Rob Orsten, Bruce Peterson, Marie Ostby, Pat Jacobs, Teren Novotny, Jordan Albrecht

**Guests:** Dave Nilan, Lee Campbell, Randy Klein, Kelly Morrell, Doug Braitwaite, Vickie Cunningham, Thomas Wright, Shawn Kleist, Mark Watson, Craig Zempel, Shawn and Judy Kleist

**Approval of Minutes**

10/1/25 Supervisor Peterson moved to approve the minutes, Supervisor Orsten seconded and motion carried.

**Fire Report:**

Supervisors Larson and Quale attended the Spicer Fire Department meeting. The budget was approved at the meeting. They will replace a truck within the next few years.

Signature needed for Willmar Fire Department Contract for 2026 in the amount of \$ 37491.42 Supervisor Quale moved to approve, Supervisor Orsten seconded and motion carried.

**Guest:** John Hotek regarding 57<sup>th</sup> Ave NE: Appeared to ask the board to consider repair to the road in Chadwick estates. Explained the road plan and discussed the process to request repair. The board is aware of the need to repair the roads in that development.

**Guest:** Kelly Morrell: Kelly reviewed his application for the MN Storage Group for a proposed Dollar General store. Nothing will be built on the west end of the property. Kelly had an attorney prepare a statement which specifies they will be responsible if the lots are ever sold. He will speak with the county regarding requirements for the location of the access to Dollar General. A 33 foot easement needs to be on the west end of the property in case of future development. Supervisor Ostby will send Kelly verbage for the maintenance of storm water ponds.

The planning and zoning committee will meet at 5:00 PM on Dec. 1 prior to the December town meeting for a preliminary and final plat.

**Long Lake Road Project:**

Final Assessment role to be submitted by Nov. 15<sup>th</sup>.

Received: 29 indirect assessments of \$1900

3 direct assessments of 9500.

Additional payments received today at the meeting.

Chuck Reynolds—assessment question—A request to defer the assessment based on age. The township will not approve deferment of assessments. Supervisor Larson will contact.

Payment #4 \$515,420.89 Supervisor moved to approve payment, Supervisor seconded and motion carried.

Supervisor Sherry Jean Larson talked with the engineer regarding the project.

Duininck's are asking for an extension and to do the wear layer of pavement in the spring of 2026. They will request a change order for the substantial completion. The township can agree if the total cost does not change. Existing accesses will be paved this fall.

Supervisor Peterson moved to approve a change order if requested providing that the price does not change and that driveways and ditches are completed and prepared for winter, and that mailboxes are replaced. Supervisor Orsten seconded and motion carried. Motion carried.

A request was received for posting of the 911 signs and mailboxes so that property owners know what to expect. We will request the engineer prepare a notice to go into the mailboxes.

Supervisor Ostby stated that she has gotten calls about combining parcels and has learned that if parcels are in different sections, they cannot be combined. Per Bob Ruppe, a deed restriction can be created. There is also a question regarding the park in the area. Supervisor Peterson moved that contiguous parcel combinations not approved by the county, be considered one parcel for an assessment and be subject to a deed restriction for ten years. If the parcel is sold within 10 years they will be assessed the entire assessment plus interest. Supervisor Orsten seconded and motion carried.

Supervisor Orsten moved that public use privately owned green spaces be exempt from assessments and be subject to a deed restriction. If sold within 10 years, an assessment plus interest will be collected. Supervisor Quale seconded and motion carried.

#### **Subdivision Applications**

- Kelly Morrell Northside Storage/Dollar General subdivision. Application received —Fees paid
- Brian/Kate Fischer –Application received, fees paid: Hearing 11/3/25  
Supervisor Motion to approve a resolution for a final a final plat for the Westrich Addition.

#### **Access Application:**

- Dan Hubbard: Supervisor Peterson recommends approval at 24 feet. Supervisor Orsten seconded. Motion carried. Supervisor Peterson will contact.
- Mark Thalberg appeared with an access application for a second driveway on his property in Long Acres. Supervisor Peterson has viewed this and he is concerned

about snow removal. Mr. Thalberg was approved by the county and has purchased materials for a building. He was not aware that he needed an access permit with the township. Mr. Thalberg has been approved by the county and has made a considerable investment in materials. Supervisor Peterson moved to approve the application with a 16 foot access. Supervisor Orsten seconded. Motion carried.

**Old Business:**

- Notice sent to Hillenbrand regarding access placed without a permit 9/9/25. No response. The attorney will send another letter.
- Easements have not been recorded-what does the board want me to do? I have not heard anything from Couri & Ruppe

**Treasurers Report** Treasurer Teren presented financial reports through the end of September. Approval is pended to December to make some changes in the report.

**Approval of Orders** Supervisor Ostby moved to approve payment of orders, Supervisor Quale seconded and motion carried.

**Permission to dispose:** Pipeline newsletter, 2025 Carrot Top catalog, Munibit ad, Clerk minutes ad, 7 Assessment Hearing notices returned with payment, Hearing notice posted at town hall, MR Sign ad, 49 misc. envelopes. Supervisor Orsten moved to approve disposal, Supervisor Ostby seconded and motion carried.

**Information:**

MAT Annual Conference: St. Cloud, December 11-13

Advertisement received from Carr's Tree Service

**Upcoming Meetings:**

12/1/25	DECEMBER Township Meeting	6 PM
	Hearing	5 PM

Supervisor Peterson moved to adjourn, Supervisor Quale seconded and motion carried. The meeting adjourned at 8:45 PM.

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Sherry Jean Larson, Chairperson

Pat Jacobs, Clerk